

THE UNITED REPUBLIC OF TANZANIA  
MINISTRY OF FINANCE



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MILLENNIUM CHALLENGE ACCOUNT – TANZANIA

SPECIFIC PROCUREMENT NOTICE

REFERENCE: MCAT/COM/E9-68

INVITATION FOR THE PROVISION OF CONSULTANCY SERVICES  
FOR A MONITORING AND EVALUATION MANAGEMENT  
CONSULTANT

1. The Government of the United States of America acting through the Millennium Challenge Corporation (“MCC”) and the Government of Tanzania (the “Government”) have entered into a Millennium Challenge Compact (the Compact”) for Millennium Challenge Account assistance to help facilitate poverty reduction through economic growth in Tanzania in the amount of Six Hundred Ninety-Eight million, one hundred thirty-six thousand USD (“MCC funding”). The Millennium Challenge Account-Tanzania (“MCA-Tanzania”) on behalf of the Government intends to apply a portion of the proceeds of MCC funding to eligible payments under this contract. Payments by MCA- Tanzania will be subject, in all respects, to the terms and conditions, including restrictions on the use of MCC funding of the Compact. No party other than the Government and MCA-Tanzania shall derive any rights from the Compact or have any claim to the proceeds of MCC funding.
2. The five-year Compact aims at reducing poverty through the implementation of a program consisting of three projects, each containing a number of activities and sub activities namely:
3.
  - i. **The Transport sector Project** consists of four distinct activities, the Mainland Trunk Roads Activity, the Zanzibar Rural Roads Activity, the Road Maintenance Activity and the Mafia Island Airport Activity.
  - ii. **The Energy Sector Project** consists of three distinct activities, the Zanzibar Interconnector Activity, the Malagarasi Hydropower and Kigoma Distribution Activity, and the Distribution Systems Rehabilitation and Extension Activity.
  - iii. **The Water Sector Project** consists of three distinct activities, the Lower Ruvu Plant Expansion Activity, the Non-Revenue Water Activity, and the Morogoro Water Supply Activity

For more details on MCA-T and MCC please see [www.mca-t.go.tz](http://www.mca-t.go.tz) and [www.mcc.gov](http://www.mcc.gov).

4. The objective of this consultancy is the provision of overall leadership for and the management of the MCA-T's M&E portfolio. The M&E Management Consultants role will be two-fold: (i) provide effective management and coordination of all M&E activities, with emphasis on development and execution of the M&E annual and monthly work plans and budgets, to ensure effective implementation of the M&E Plan and (ii) contribution to technical activities and products in collaboration with the MCA-T M&E Director and staff

The position is full-time and based in Dar es Salaam, with occasional visits to project sites.

5. The Consultancy comprises of:
  - A base period of 12 months; and
  - An option period not to exceed the Compact Close-Out date (December, 2013)
6. This Invitation for Proposals, follows the General Procurement Notice Number 13 - Revised that appeared on dgMarket's website on October 27<sup>th</sup>, 2011, UNDBOnline on October 31<sup>st</sup>, 2011, MCA-T website [www.mca-t.go.tz](http://www.mca-t.go.tz) on October 27<sup>th</sup>, 2011 and local newspapers, The Daily News and The Guardian on October 28<sup>th</sup>, 2011.
7. MCA- T now invites **Individual Consultants** to provide their CVs and a covering letter expressing their interest in providing these Consulting Services. This is open to all eligible Individual Consultants who wish to respond.
8. Any Individual Consultant requiring a copy of the draft contract and Terms of Reference (ToR), should request it via email to the MCA-T - Procurement Agent: Email: [mca-tprocurement@crowngents.co.tz](mailto:mca-tprocurement@crowngents.co.tz) and copied to the MCA-T Procurement Director, Marieth S Ngaida at [mngaida@mca-t.go.tz](mailto:mngaida@mca-t.go.tz). Alternatively the draft contract and Terms of Reference can be downloaded directly from the MCA-T website at [www.mca-t.go.tz](http://www.mca-t.go.tz)
9. A Consultant will be selected under the Individual Consultant procedures and evaluation procedures, as per "MCC Program Procurement Guidelines" which are provided on the MCC website [www.mcc.gov](http://www.mcc.gov).
10. The minimum qualifications and requirements for the Consultant are:
  1. Master's degree in Statistics, Economics, International Development or a similar equivalent degree;
  2. Minimum of ten (10) years' experience designing, implementing and managing M&E systems
  3. Demonstrable competency in Microsoft Excel, SPSS, STATA and other software for analysis and graphic;
  4. Strong analytical skills , including ability to process, interpret and present statistical data;
  5. Ability to manage large and complex M&E activities and contracts;
  6. Strong project management skills and supervisory experience required;

7. Excellent communication skills, including ability to write and present technical reports;
8. Ability to effectively relate to the needs of the program staff, as required; and
9. Must be fluent in English.

The following experience is highly desirable:

1. Demonstrative experience working with management information systems;
  2. Minimum of three (3) years previous developing country experience
11. Individual Consultants interested in this assignment, should send their CV, (complete with at least three (3) current references with the referees contact details, such as email, telephone number and fax number), with a covering letter, **that includes the Consultant's earliest availability date in case of selection**, addressed to the MCA-Procurement Agent: Email: [mca-tprocurement@crowngents.co.tz](mailto:mca-tprocurement@crowngents.co.tz) with a copy to

Marieth Ngaida  
Procurement Director  
Millennium Challenge Account-Tanzania,  
Room 401, Development House,  
Kivukoni Front/Ohio Street,  
Dar es Salaam, Tanzania.  
[mngaida@mca-t.go.tz](mailto:mngaida@mca-t.go.tz)

**Note that the covering letter must not provide any costings for undertaking this work.**

Only the selected Individual Consultant shall be asked to submit a costed proposal for negotiation, after the CVs have been reviewed and if required, interviews held.

The closing time for receipt of CVs is **November 16<sup>th</sup> 2011 at 16.00 hours**, local time in Tanzania. CVs received after this time and date shall not be considered.



Bernard S Mchomvu  
Chief Executive Officer,  
Millennium Challenge Account-Tanzania,  
Development House,  
Kivukoni Front/Ohio Street,  
Dar es Salaam, Tanzania